

## **Registers of Scotland**

### **RoS Board**

**09 – 10 March 2021**

#### **Landscape of Board Involvement**

##### **Purpose**

1. To update the Board on the history of Board involvement in key activities, the maturity of key strategies to date and to illustrate when the Board can expect further discussions on key activities in the future.

##### **Recommendation**

2. Board colleagues are invited to note this update and provide feedback on how the landscape diagram at Annex A could be further improved, if appropriate.

##### **Background**

3. Following conversations with our three newly appointed non-executive directors, I thought it would be helpful to share the history of Board discussions on key activities to date and the landscape of when the Board can expect to see key activities discussed in the future.

##### **Board Agenda Planning**

4. Although Board agendas are shaped in consultation with Board members, there is a finite amount of time available for discussions at each Board meeting and therefore it will often be necessary to defer certain suggested items to future Board meetings, if I, as the Keeper and Chair of the Board, judge that there is no particular urgency to holding the discussion at the next scheduled Board meeting.

5. There is also a need to consider the most logical order in which to discuss suggested topics when setting Board agendas and I will prioritise items accordingly.

6. The majority of Board time is spent on shaping the strategic approach that RoS will take to delivering its various objectives. Time at each Board is also made available to review performance and consider the risk register. Board advice is always welcome if it is felt that concerns about a particular element of performance or risk, merit a more detailed discussion.

##### **Conclusion**

7. To capitalise on the insights from new non-executive colleagues, time has been set aside on day 2 of the March Board for a facilitated discussion to identify current areas of concern for all Board members. The output of this discussion will be used to consider which topics would merit a more in-depth discussion at a future Board meeting.

8. Board colleagues are invited to note this update and provide feedback on how the landscape diagram could be further improved, if appropriate.

**Keeper of the Registers of Scotland**  
**22 February 2021**

**Annex A**

Setting vision and values			Between now and 2024	Overall strategy objectives	Setting strategy: Have we discussed what we are trying to achieve?	Setting objectives: Are we clear on what we need to do to deliver?	Allocating resources: Have we discussed the necessary financial, human, IR and physical resources required?	Evaluating risk: Have we discussed the risk associated with delivery?	Monitoring progress: Are we monitoring performance?	Improving performance: Are we discussing how to improve performance?	For beyond 2024
Update discussion will be scheduled as and when identified as being required	Core purpose	Delivery of effective registration services (current statutory/new statutory)	Discussed and shaped via annual corporate plan workshop (Jan)	Y	Y	Y	Y – annual risk workshop (MAY) and risk review at each Board meeting (TODAY)  The discussions at each Board and ARC meeting aligned to the KRR are also tracked in the risk discussion tracker presented at each Board meeting (TODAY)	Y – KPI and financial review at each Board meeting (TODAY)	Y – when required		<p>We need:</p> <p><b>June 2021 Board:</b></p> <p>Clarity of the expected ‘state’ of RoS in 2024 if everything planned is delivered</p> <p>Clarity on the principles we will adopt to decide on what services to provide.</p> <p><b>September 2021 Board:</b></p> <p>A vision for the organisation beyond 2024</p> <p>A discussion on the anticipated strategic objectives for 2024 +</p> <p><b>December 2021 Board:</b></p> <p>Clarity on the action needed to position RoS to meet its anticipated strategic objectives 2024+</p> <p>Clarity on any changes needed to the current strategic objectives to deliver this.</p>
	Core purpose	Clear old backlog of cases		Y	Y	Y					
	Value-added extras	Delivery of effective non-statutory services		TBC	TBC	TBC					
	Current strategic objectives	Complete the Land Register		Y	Y	Y					
		Innovate with our data		TODAY	TODAY	TBC					
		Deliver digitally for our customers		Y	Y	Y					
		Invest in our people: Leading transformation		Y	TODAY	TBC					
	Invest in our people: Embracing development	TBC			TBC						
	Invest in our people: Attract talent	TBC			TBC						
	Foundation objectives	Deliver high level of customer satisfaction		Y	Y	Y					
		Deliver high levels of colleague engagement		Y	Y	Y					
		Deliver an effective supporting physical infrastructure		JUNE	JUNE	JUNE					
		Be financially sustainable		Y	Y	Y					
		Deliver high levels of Parliamentary satisfaction		Y	Y	Y					
	Enablers	Succession planning for senior staff		Update discussion will happen on an annual basis							
Appropriate and effective governance		Update discussion will happen as and when identified as being required									
Appropriate and effective organisational structure		Update discussion will happen as and when identified as being required									

Key:  
Y = has been discussed at the Board/is on the agenda regularly  
TODAY = on the agenda for today’s discussions  
[DATE] = on the agenda for a future Board  
TBC = not yet planned for a future Board meeting