# RoS Board
## Agenda
## Day 1

**Registers of Scotland**
ros.gov.uk

**Date:** **08 March 2022**
**Venue:** **Microsoft Teams**
**Time:** **0930 – 1600hrs**

*Apologies – None*
*Board Observer – Accountable Officer*

| No. | Time | Item | Presenter | Paper |
|---|---|---|---|---|
| 1. | 0930 – 1000 | Introduction, apologies and declaration of interests | Keeper | *Verbal* |
| 2. | | Agenda items to be taken in Private | Keeper | *RoSBrd2022/03/01* |
| 3. | | Minutes of December 2021 Board | Keeper | *RoSBrd2022/03/02* |
| 4. | | Action Log | Keeper | *RoSBrd2022/03/03* |
| **DEEP DIVE OVERVIEW & Q&A** | | | | |
| 5. | 1000 – 1215 | Digital Update<br>- Product Sustainability<br>- Cyber Resilience<br>- Digital Roadmap & Workforce Plan | Corporate Director<br>Head of IT Enablement<br>Head of IT Development<br>Head of Service Design | *RoSBrd2022/03/04* |
| 6. | | People & Change Roadmap & Critical Path<br>- CSPS & IIP Action Planning | Corporate Director<br>Head of Talent and Enablement<br>Interim Head of Organisational Development<br>Head of People and Change | *RoSBrd2022/03/05*<br>*RoSBrd2022/03/06* |
| 7. | **1215 – 1300** | **Lunch** | | |
| **CORPORATE PLAN** | | | | |
| 8. | 1300 - 1330 | Corporate Plan Update | Accountable Officer<br>Chief Finance Officer<br>Head of Customer Experience<br>Head of Programme Management Office<br>Head of Corporate Communications<br>Head of BIA<br>Head of People and Change<br>Head of Service Design | *RoSBrd2022/03/07* |
| **MONITORING AND IMPROVING ROS' PERFORMANCE** | | | | |
| 9. | 1330 - 1400 | KPI Data<br>People Dashboard<br>Finance Update | Accountable Officer<br>Chief Finance Officer<br>Head of BIA | *RoSBrd2022/03/08*<br>*RoSBrd2022/03/09*<br>*RoSBrd2022/03/10* |
| 10. | | KPI, Finance & People Reporting by Exception | Corporate Director<br>Head of People and Change | *RoSBrd2022/03/11* |
| 11. | 1400 | Roadmap Reporting by | | *RoSBrd2022/03/12* |

| | | Exception | Head of Service Design | |
|---|---|---|---|---|
| 12. | 1420 | Audit & Risk Committee Update | ARC Chair | *RoSBrd2022/03/13* |
| 13. | 1450 | Risk Reporting by Exception | Corporate Director<br>Head of Risk and Information Governance<br>Head of Enterprise Risk Management | *RoSBrd2022/03/14* |
| 14. | 1505 | Transparency Review | Head of Information Governance | *RoSBrd2022/03/15* |
| 15. | 1520 | **Papers for Noting:**<br>• Governance Risk Discussion Tracker<br>• Financial Delegations 2022 | Keeper | *RoSBrd2022/03/16*<br>*RoSBrd2022/03/17* |
| 16. | 1530 | Items to be delegated to ARC | Keeper | *Verbal* |
| 17. | 1535 | Board Observer Feedback | Accountable Officer | *Verbal* |
| 18. | 1600 | Close | Keeper | *Verbal* |

# RoS Board
Agenda
Day 2

**Date:**        **09 March 2021**
**Venue:**      **Microsoft Teams**
**Time:**       **0900 – 1600hrs**

*Apologies – None*

| No. | Time | Item | Presenter | Paper | Page No. |
|---|---|---|---|---|---|
| 19. | 0900 – 1000 | NXD Private 1:1 with DG Corporate | DG Corporate | *Verbal* | |
| 20. | 1000 – 1100 | NXD Private 1:1 with PCS | PCS | *Verbal* | |
| 21. | **1100** | **Break** | | | |
| 22. | 1115 - 1200 | Board Skills Audit Results | Keeper | *RoSBrd2022/03/18* | 000 |
| 23. | **1200 – 1300** | **Lunch** | | | |
| | | | | | |
| 24. | 1300 - 1430 | Championing Inclusive Cultures Training | Scottish Government Learning and Development Consultant | *RoSBrd2022/03/19* | |
| 25. | **1430** | **Break** | | | |
| 26. | 1440 – 1600 | NXD Private 1:1 with the Keeper | Keeper | *Verbal* | |
| 27. | 1600 | Close | Keeper | | |

| **Date of next Board meeting** |
|---|
| Meeting: RoS Board |
| Date/Time: 08 June 2021 |
| Location: Microsoft Teams |
| Paper Deadline: 25 May 2021 |