

# Registers of Scotland

## Annual Procurement Report 2017-2018



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## 1. Introduction

In 2016 the Procurement Reform Act (Scotland) came into effect. The act focuses on changes to the award of certain contracts and the requirement to produce a procurement strategy and annual report.

Registers of Scotland is pleased to publish its first Annual Procurement Report. The ultimate goal is the ongoing development of a high quality strategic procurement function that adds significant, sustained benefits to RoS and plays a significant role in supporting the Scottish Governments Public Procurement Reform Programme.

Following employee costs, procurement activity represents the majority of RoS expenditure totalling £34.3M for 2017/18. This places great emphasis on ensuring that appropriate contracts are in place and deliver best value.

## 2. RoS Regulated Procurement during 17/18

During the 2017/18 period RoS has completed 290 procurement exercises. RoS has a commitment to use Scottish Government and Crown Commercial Services Frameworks where possible. The information below shows that commitment-

- 239 Quick Quotes Completed (On Framework)
- 18 Quick Quotes Completed (Off Framework)
- 32 Other Framework Call Offs
- 1 OJEU Procurement Exercise

35 of the procurements were regulated.

## Summary of All RoS Contracted Procurement

Contract Number	Supplier	Starts	Ends	Contract Title	Total Contract Value
CNTR0010731	SAP UK Ltd.	01-04-2017	01-01-2019	Business Objects Enterprise	£128,616.82
CNTR0010625	G4S Cash Solutions (UK) Limited	01-04-2017	31-03-2020	Cash and Cheque Collection Services	£45,000.00
CNTR0010686	Optima Medical Ltd	01-04-2017	01-04-2020	Occupational Health Services	£397,886.53
CNTR0010656	McAdam King Business Psychology Ltd	03-04-2017	03-04-2019	Assessment & Development Centres and Related Services	£30,993.37
CNTR0010581	CLC Creative Communications	15-04-2017	14-04-2019	Print Finishing Equipment Maintenance	£1,604.81
CNTR0010575	CCA GLOBAL LTD	28-04-2017	31-03-2019	CCA Accreditation	£29,814.96
CNTR0010576	CDW Limited	01-05-2017	05-07-2020	PAAS	£272,584.61
CNTR0010744	Software Box Limited (SBL)	04-05-2017	04-05-2019	FME ELA	£169,313.45
CNTR0010646	Interact	17-05-2017	16-05-2019	Replacement Intranet	£132,628.84
CNTR0010685	OpenText	01-07-2017	01-01-2019	Legacy Scanner Software Support	£39,267.26
CNTR0010763	SPECIALIST COMPUTER CENTRES	07-07-2017	31-01-2020	McAfee Move Licences (540)	£12,896.62
CNTR0010545	Atlassian	13-07-2017	12-07-2018	Atlassian Team Calendars for Confluence	£2,377.28
CNTR0010709	Proact IT UK	17-07-2017	16-07-2019	ITAAS Cloud Readiness Services	£32,891.95
CNTR0010577	CDW Limited	31-07-2017	30-07-2020	Red Hat Gluster Subscription	£24,561.22
CNTR0010578	CDW Limited	31-07-2017	31-07-2018	Red Hat Professional Services	£522,324.21
CNTR0010666	NEW VERVE CONSULTING LTD	01-08-2017	31-07-2018	Atlassian Datacentre Services	£6,326.40
CNTR0010673	NotBinary	07-08-2017	07-08-2019	Provision of Scrum Services	£478,790.12
CNTR0010584	Comparex UK Ltd	13-08-2017	12-08-2018	Jfrog Pro X Edition	£14,727.16
CNTR0010703	Phoenix Software Ltd	16-08-2017	16-08-2018	Safari Books Online Subscription	£14,180.28
CNTR0010786	Virgin Media Business	18-08-2017	31-08-2019	MBH Broadband	£1,657.86
CNTR0010638	Hutchison Technologies	21-08-2017	30-09-2018	Network Engineering Services	£20,424.84
CNTR0010558	Bridgeall Limited	22-08-2017	15-09-2018	Source Code Audit	£23,873.19
CNTR0010566	BYTES SOFTWARE SERVICES	03-09-2017	02-09-2018	Financial Asset Management Software	£4,736.75
CNTR0010639	Hutchison Technologies	12-09-2017	06-10-2018	Network Engineering Services	£20,424.84
CNTR0010642	Insight Direct (UK) LTD	24-09-2017	23-09-2018	CheckPoint Firewall Support	£59,896.83
CNTR0010738	Softcat	30-09-2017	29-09-2018	ServiceNow Licences	£163,062.33
CNTR0010651	Lambert Smith Hampton	03-10-2017	02-10-2021	Estates Professional Services 2017	£663,144.21
CNTR0010663	NCC SERVICES LIMITED	09-10-2017	09-10-2018	SABSA Digital Security Services	£58,025.12
CNTR0010614	ENTERPRISE DB UK LTD	09-10-2017	08-10-2018	Postgres DBA Professional Services	£86,208.75
CNTR0010712	QA Consulting Services Limited	16-10-2017	15-10-2019	PEGA Development Services	£259,620.96
CNTR0010592	Computacenter UK Ltd	19-10-2017	06-07-2019	Citrix XenMobile Licences	£3,093.57
CNTR0010631	GRESHAM OFFICE FURNITURE	23-10-2017	22-10-2019	Furniture 2017 - 2020	£1,989,432.64
CNTR0010557	Bridgeall Limited	23-10-2017	22-10-2018	Reports Portal Support	£257,877.69
CNTR0010710	Proact IT UK	24-10-2017	31-10-2022	NFS Storage for OVM	£725,745.03
CNTR0010679	NotBinary	01-11-2017	31-10-2019	Senior Developer Services	£519,241.92
CNTR0010678	NotBinary	01-11-2017	31-10-2019	Senior Developer Services	£519,241.92
CNTR0010680	NotBinary	01-11-2017	31-10-2019	Technical Architecture Services	£692,322.56
CNTR0010675	NotBinary	01-11-2017	31-10-2019	Senior Case Management BA Services	£692,322.56
CNTR0010596	Computacenter UK Ltd	01-11-2017	31-10-2018	RSA Annual Maintenance	£12,211.54
CNTR0010609	Egress Ltd	01-11-2017	31-10-2018	Egress Licences	£8,355.62

CNTR0010671	NotBinary	01-11-2017	31-10-2019	Development Research Services	£519,109.29
CNTR0010681	NotBinary	02-11-2017	31-10-2019	Provision of Scrum Services	£692,322.56
CNTR0010674	NotBinary	02-11-2017	31-10-2019	Provision of Scrum Services	£692,322.56
CNTR0010670	NotBinary	02-11-2017	31-10-2019	Information Architecture Services for Business Transformation	£519,241.92
CNTR0010672	NotBinary	02-11-2017	31-10-2019	Information Architecture Services for Business Transformation	£519,241.92
CNTR0010713	QA Consulting Services Limited	06-11-2017	02-11-2018	Provision of PEGA Development Services	£225,004.83
CNTR0010572	Capital Document Solutions	07-11-2017	06-11-2018	Wide Format Scanner	£16,426.08
CNTR0010781	Trustmarque	20-11-2017	19-11-2018	Red Hat Capsule	£3,634.72
CNTR0010699	Phoenix Software Ltd	20-11-2017	19-11-2018	Aspose for Java	£17,420.73
CNTR0010676	NotBinary	22-11-2017	31-10-2019	Senior Developer Services	£519,241.92
CNTR0010677	NotBinary	22-11-2017	31-10-2019	Senior Developer Services	£519,241.92
CNTR0010613	EMERGN LTD	04-12-2017	30-11-2018	Provision of Product Owner Services	£353,641.55
CNTR0010543	Atlassian	06-12-2017	06-12-2018	Atlassian Licences	£268.28
CNTR0010750	Software Box Limited (SBL)	31-12-2017	31-12-2018	Quest Active Roles and Server Licences	£10,319.98
CNTR0010732	SAP UK Ltd.	01-01-2018	31-12-2018	Business Objects Licences	£51,682.81
CNTR0010753	Software Box Limited (SBL)	10-01-2018	10-01-2019	Sketch Licenses	£963.76
CNTR0010748	Software Box Limited (SBL)	10-01-2018	10-01-2019	Optimal Workshop Licenses	£4,381.37
CNTR0010620	EQUAL EXPERTS UK LTD	15-01-2018	11-01-2019	Technical Architecture Services	£346,161.28
CNTR0010552	BaxterStorey	15-01-2018	14-01-2019	Catering Services 2018	£95,492.77
CNTR0010784	UNIX PACKAGES INC.	30-01-2018	30-01-2019	Unix Packages Subscription	£318.31
CNTR0010568	BYTES SOFTWARE SERVICES	01-02-2018	31-01-2019	Password Manager Pro Enterprise Edition	£3,049.02
CNTR0010571	Capital Document Solutions	01-02-2018	31-01-2020	MFD's and Copy Services	£426,852.67
CNTR0010769	TEXTHELP LTD	08-02-2018	20-01-2019	Read&Write Subscription	£198.94
CNTR0010793	RADTAC LTD	12-02-2018	10-08-2018	Agile Team Delivery III	£880,655.52
CNTR0010746	Software Box Limited (SBL)	15-02-2018	01-04-2021	Microsoft Surface Hubs	£59,061.08
CNTR0010586	Comparex UK Ltd	19-02-2018	18-02-2019	Library Management System (Koha)	£3,593.15
CNTR0010585	Comparex UK Ltd	20-02-2018	31-01-2019	Legacy Centera Disk Retention	£4,501.42
CNTR0010696	Phoenix Software Ltd	03-03-2018	03-03-2019	Adobe Acrobat Professional Licenses	£34,403.07
CNTR0010740	Software Box Limited (SBL)	03-03-2018	03-03-2019	Adobe Lifecycle Licences	£48,250.05
CNTR0010698	Phoenix Software Ltd	03-03-2018	03-03-2019	Adobe Licences	£12,943.97
CNTR0010707	Phoenix Software Ltd	04-03-2018	04-03-2020	TreeSize Pro User Licences and Maintenance	£337.49
CNTR0010779	TREEHOUSE ISLAND INC	05-03-2018	05-03-2019	Treehouse Subscription	£1,524.21
CNTR0010589	Comparex UK Ltd	09-03-2018	09-03-2020	Promodag Reports	£3,935.55
CNTR0010705	Phoenix Software Ltd	10-03-2018	10-03-2019	Sophos extended support for XP/Server 2003	£10,257.71
CNTR0010569	Cameron Presentations Ltd	12-03-2018	08-03-2019	Events On & Offsite AV Equipment Hire	£14,449.91
CNTR0010760	SPECIALIST COMPUTER CENTRES	14-03-2018	14-03-2019	Adobe Captivate 2017 Licences	£1,260.40
CNTR0010652	Landmark Information Group Ltd	19-03-2018	15-03-2019	Historic Mapping Data and Mapping Tools	£9,947.16
CNTR0010702	Phoenix Software Ltd	25-03-2018	25-03-2019	MobaXterm Professional Licenses	£3,805.67
CNTR0010835	REALTIME BOARD INC	29-03-2018	28-03-2019	Realtime Board Subscription	£1,193.66

### 3. RoS Procurement in Numbers

£34,313,659 Total Spend			£18,529,375 SME spend ^£11,495,191	
436 Active Suppliers	186 SME Suppliers ^33			54 Local Suppliers
8083 Transactions	£80,172 Avg. spend per supplier	1% PCard Spend	54% SME Spend ^15%	32% Local Spend
£37,970 Supported Business Spend		£1,273,465 Annual Cash Saving		3.7% Annual Saving ^1.35%
89.15% Payment performance (10 days) v2%	£267,540 NCA Spend		13 Non-Competitive Actions	

### Community Benefits

The Procurement Reform (Scotland) Act 2014 includes a sustainable procurement duty on public sector bodies requiring them to conduct their procurement in a way that will secure economic, social and environmental wellbeing and a requirement that public bodies consider the use of community benefits in major contracts.

RoS promote the use of community benefits within procurement exercises where relevant and proportionate to the contract.

In this period all of the service contracts put in place supported the national living wage.



### SME's

We continue to review and update our procurement policies and procedures to ensure that we contribute to improving social, economic and environmental wellbeing where relevant in delivering our contracts. This ongoing review will ensure that we remain an inclusive organisation and encourage a diverse range of suppliers including SMEs, the third sector and supported businesses.

RoS increased its spend with SME's from 39% to 54%, which meant a spend increase of £11.5m and an additional 33 SME suppliers to RoS.

Registers of Scotland also became an affiliate member of the Supplier Development Programme (<https://www.sdpScotland.co.uk/>)

SDP is a partnership of Local Authorities, Scottish Government and other public bodies working together to bring your business support in all aspects of tendering by assisting businesses to become tender ready for public procurement we improve all-round efficiency, sustainability and market potential.



### Supported Businesses and Third Sector Organisation

A 'supported business' means an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons and where at least 30% of the employees of the economic operator are disabled or disadvantaged persons.

We continue to use the Scottish Government's Supported Business and Factory Framework where there is a requirement to purchase goods and services covered by this contract.

### Haven Sign Factory

RoS increased its spend within this sector by £37,000 by placing a large number of orders with the Haven Sign Factory and have begun to engage with Haven on a number of other projects.



### RoS Procurements that did not comply

RoS also raised 15 Non Competitive Actions (NCA's) within this period.

Only 1 of these NCA's falls into the category of a "regulated procurement".

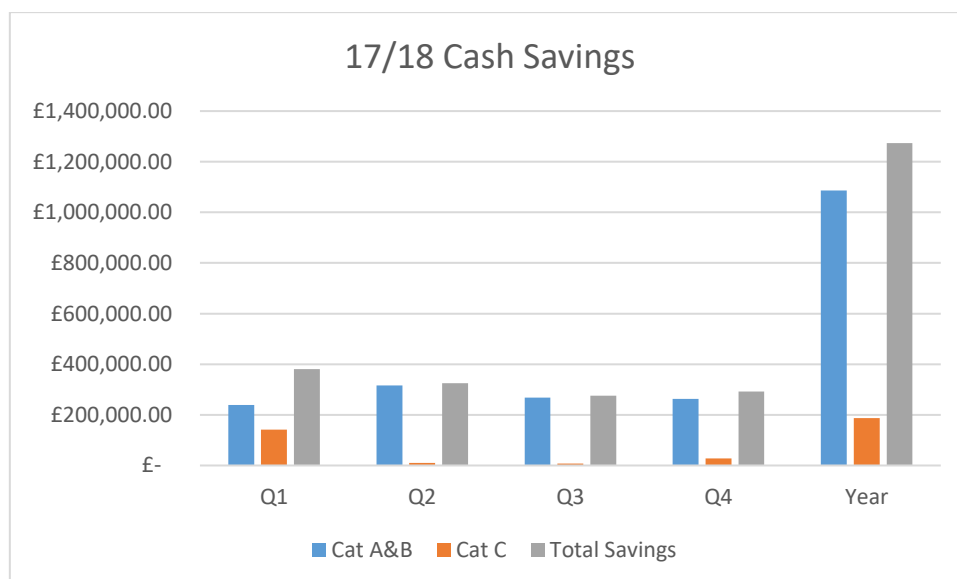
RoS had a large Facilities Management framework with Carillion that covered all aspects of FM. When Carillion collapsed on the 15<sup>th</sup> January 2018 RoS put in place a number of short term emergency contracts to ensure services continued to be delivered. These were done via NCA's with a view to them being re-tendered in the coming 12 months.

Replacement contracts for services delivered by Carillion are now in place. All ex-Carillion staff were re-employed by the incoming contractors and there was no loss of service.

All NCA's were reviewed by either the Head of Procurement or the Accountable Officer. All NCA's exceeding £10,000 were signed off by the Accountable Officer.

### Savings

RoS procurement achieved £1.25m off cash savings for the period, a 3.7% saving on the annual expenditure. This has been achieved mainly by identification of available Frameworks and further competitions.





#### 4. Learning and Development

All members of the RoS procurement team continue on their path of self-development. During this period they have taken on a number of training and development opportunities individually or as a group.

These have included:

IT Specification Writing – 1 Team Member  
Embedding Sustainable Procurement – Whole Department  
Principles of Lifecycle Costing – Whole Department  
CIPs Level 4 – 1 Team Member  
CIPS Level 5 – 2 Team Members  
CIPS Level 6 – 1 Team Member  
Agile Practitioner Pathway – Whole Team  
CIPs Ethics eLearning – Whole Team  
CIPs Fraud eLearning – Whole Team



Our first modern apprentice was successful in obtaining the Junior Buyer role and in completing her CIPs Level 5 and 6.

A new modern apprentice was recruited and is working towards the completion of her Modern Apprenticeship.

The procurement team now has a Sustainability Manager which truly integrates sustainability within procurement at RoS.

## 5. Procurement Pipeline

### Projects and New Procurements

Below is a list of potential upcoming opportunities (subject to Business Case sign off)

Project Name	Planned Tender Date	Contract Type	Description	Estimated Contract Value
Catering, Hospitality & Vending	Q4 2018	Multi Lot	To provided catering services to MBH, hospitality and vending to both sites.	£ 240,000
Cleaning and Soft Services	Q1 2019	Single Supplier	To provide cleaning and other soft services to both sites (including consumables and cleaning materials	£1,200,000
Physical Security	Q1 2019	Single Supplier	To provide physical security to MBH.	£960,000
Waste Management	Q1 2019	Single Supplier	To provide waste management services to MBH	£45,000
Grounds Keeping	Q1 2019	Single Supplier	To provide grounds keeping to MBH and internal plant maintenance to both sites	£27,000
Pest Control	Q1 2019	Single Supplier	To provide pest control to MBH	£7,000
Hard Services	Q1 2019	Single Supplier	To provide hard FM services to both sites	£400,000
Small to Medium Works	Q4 2018	Framework	To carry out works within either ranging between £20k and £500k on a project by project basis.	£2,500,000
Building Design : Engineer and Architect	Q4 2018	Multi Lot	To provide design support for the development of MBH	£100,000
Meadowbank House Re-Development	Q1 2020	Single Supplier	To provide works services to redevelop MBH	TBC

## Procurement Pipeline 2018-2020

Contract Number	Supplier	End Date	Contract Title	Potential Contract Value
CNTR0010647	Iron Mountain	31-07-2018	Off-Site Document Storage (Records and Media)	£ 211,339.23
CNTR0010727	Royal Bank of Scotland	31-07-2018	Banking Services	£ 79,252.21
CNTR0010624	FOUR J'S DEVELOPMENT TOOLS	31-07-2018	Genero Support - Four J's Development Tool	£ 16,802.26
CNTR0010666	NEW VERVE CONSULTING LTD	31-07-2018	Atlassian Datacentre Services	£ 6,300.55
CNTR0010533	21 COLOUR LIMITED	31-07-2018	Printed Materials	£ 253,034.97
CNTR0010790	Vodafone	31-07-2018	Saughton House Internet Link	£ 12,100.49
CNTR0010578	CDW Limited	31-07-2018	Red Hat Professional Services	£ 520,190.37
CNTR0010573	Capital Document Solutions Ltd	01-08-2018	Colour Scanner	£ 8,853.00
CNTR0010768	STERLING GEOPHYSICAL SERVICES	01-08-2018	ER Mapper & Apollo - Sterling Geo	£ 11,623.66
CNTR0010765	Specsavers Optical Superstores	11-08-2018	Eye and Eyesight Testing	£ 50,875.96
CNTR0010584	Comparex UK Ltd	12-08-2018	Jfrog Pro X Edition	£ 14,667.00
CNTR0010703	Phoenix Software Ltd	16-08-2018	Safari Books Online Subscription	£ 14,122.35
CNTR0010716	RBS	18-08-2018	Provision of ePurchasing Card Solution	£ 1,320,870.16
CNTR0010658	MCSA Group Ltd	23-08-2018	Server Maintenance (Legacy Kit) - MCSA Group Ltd	£ 14,984.94
CNTR0010721	Redfern Travel Limited	31-08-2018	Travel Services Framework	£ 396,261.05
CNTR0010778	Towers Watson Limited	01-09-2018	JEGS Framework	£ 22,111.37
CNTR0010566	BYTES SOFTWARE SERVICES	02-09-2018	Financial Asset Management Software	£ 4,717.40
CNTR0010704	Phoenix Software Ltd	02-09-2018	SecureCRT & FX Licences	£ 656.51
CNTR0010558	Bridgeall Limited	15-09-2018	Source Code Audit	£ 23,775.66
CNTR0010687	ORACLE AMERICA INC.	18-09-2018	Managed DNS Services - DYN	£ 7,065.59
CNTR0010553	Bottomline Technologies Ltd	21-09-2018	BACS payment software	£ 12,747.00
CNTR0010661	NCC SERVICES LIMITED	22-09-2018	e-Financials Escrow	£ 4,557.00
CNTR0010642	Insight Direct (UK) LTD	23-09-2018	CheckPoint Firewall Support	£ 59,652.13
CNTR0010643	Insight Direct (UK) LTD	23-09-2018	CheckPoint Licences and Support	£ 35,970.64
CNTR0010600	Computacenter UK Ltd	25-09-2018	Vmware ELA	£ 1,380,472.35
CNTR0010590	Comparex UK Ltd	25-09-2018	Vmware ELA vSphere Upgrade	£ 4,292.63
CNTR0010603	CORNERSTONE ONDEMAND	28-09-2018	Cornerstone On Demand Licences and Support	£ 63,930.12
CNTR0010605	Cushman & Wakefield	28-09-2018	Estates Professional Services	£ 22,983.14
CNTR0010738	Softcat	29-09-2018	ServiceNow Licences	£ 162,396.18
CNTR0010588	Comparex UK Ltd	05-10-2018	PostgreSQL Support	£ 47,551.33

CNTR0010614	ENTERPRISE DB UK LTD	08-10-2018	Postgres DBA Professional Services	£	85,856.56
CNTR0010663	NCC SERVICES LIMITED	09-10-2018	SABSA Digital Security Services	£	57,788.07
CNTR0010554	Bottomline Technologies Ltd	13-10-2018	PT-X Service Subscription	£	2,245.48
CNTR0010557	Bridgeall Limited	22-10-2018	Reports Portal Support	£	256,824.18
CNTR0010548	Atos	31-10-2018	Employee Assistance Programme	£	27,572.90
CNTR0010596	Computacenter UK Ltd	31-10-2018	RSA Annual Maintenance	£	12,161.65
CNTR0010609	Egress Ltd	31-10-2018	Egress Licences	£	8,321.48
CNTR0010607	Dell Corporation Limited	31-10-2018	Quest Password Manager	£	7,194.62
CNTR0010561	BT	01-11-2018	BT MDNS	£	1,954.89
CNTR0010653	Lockheed Martin BTS Ltd	04-11-2018	PECOS/eFin Integration	£	25,889.06
CNTR0010572	Capital Document Solutions	06-11-2018	Wide Format Scanner	£	16,358.98
CNTR0010684	OpenText	07-11-2018	EDRMS	£	655,686.97
CNTR0010781	Trustmarque	19-11-2018	Red Hat Capsule	£	3,619.87
CNTR0010699	Phoenix Software Ltd	19-11-2018	Aspose for Java	£	17,349.56
CNTR0010632	Harper Macleod LLP	22-11-2018	Legal Services	£	198,130.52
CNTR0010659	MICROSOFT LTD	26-11-2018	Microsoft Premier Support	£	238,672.39
CNTR0010562	BT	30-11-2018	Telecoms Infrastructure Services (BT Gap)	£	223,946.93
CNTR0010785	UserZoom Limited	30-11-2018	UserZoom	£	-
CNTR0010780	TRUSTIS LIMITED	01-12-2018	ARTL PKI - Trustis	£	590,982.67
CNTR0010771	thinkWhere Ltd	01-12-2018	INSPIRE Subscription	£	32,757.58
CNTR0010616	ENVITIA LTD	01-12-2018	OS MasterMap Converter (1 Licence)	£	133,069.74
CNTR0010597	Computacenter UK Ltd	04-12-2018	VXBlock Support (Cloud in a box)	£	1,616,392.98
CNTR0010543	Atlassian	06-12-2018	Atlassian Licences	£	267.19
CNTR0010737	SNOWFLAKE SOFTWARE LTD	15-12-2018	GO Loader Licences - Snowflake Software Ltd	£	36,452.37
CNTR0010750	Software Box Limited (SBL)	31-12-2018	Quest Active Roles and Server Licences	£	10,277.82
CNTR0010732	SAP UK Ltd.	31-12-2018	Business Objects Licences	£	51,471.67
CNTR0010762	SPECIALIST COMPUTER CENTRES	31-12-2018	Kodak Scanner Maintenance	£	3,051.90
CNTR0010563	BT	31-12-2018	Telephony	£	389,656.70
CNTR0010731	SAP UK Ltd.	01-01-2019	Business Objects Enterprise	£	128,091.38
CNTR0010685	OpenText	01-01-2019	Legacy Scanner Software Support	£	39,106.84
CNTR0010722	RIPE NCC	01-01-2019	RIPE NCC Subscription - RIPE NCC	£	4,694.08
CNTR0010623	FARRPOINT LIMITED	04-01-2019	IT Security Services	£	-
CNTR0010794	BOOKINGBUG LIMITED	06-01-2019	Booking Bug	£	14,067.27
CNTR0010598	Computacenter UK Ltd	06-01-2019	Avamar - Enterprise Backup Solution	£	1,342,552.00

CNTR0010753	Software Box Limited (SBL)	10-01-2019	Sketch Licenses	£	959.82
CNTR0010748	Software Box Limited (SBL)	10-01-2019	Optimal Workshop Licenses	£	4,363.47
CNTR0010620	EQUAL EXPERTS UK LTD	11-01-2019	Technical Architect Services	£	344,747.11
CNTR0010552	BaxterStorey	14-01-2019	Catering Services 2018	£	95,102.65
CNTR0010769	TEXTHELP LTD	20-01-2019	Read&Write Subscription	£	198.13
CNTR0010784	UNIX PACKAGES INC.	30-01-2019	Unix Packages Subscription	£	317.01
CNTR0010585	Comparex UK Ltd	31-01-2019	Legacy Centera Disk Retention	£	4,483.03
CNTR0010568	BYTES SOFTWARE SERVICES	31-01-2019	Password Manager Pro Enterprise Edition	£	3,036.56
CNTR0010735	Scott-Moncreiff	15-02-2019	VAT Compliance Review - Scott Mullcreiff	£	15,057.92
CNTR0010586	Comparex UK Ltd	18-02-2019	Library Management System (Koha)	£	3,578.48
CNTR0010550	BACKBASE EUROPE BV	28-02-2019	BackBase - Backbase Europe BV	£	106,983.27
CNTR0010542	Anglian Water Business (National)	28-02-2019	Water & Waste Water Services	£	264,174.03
CNTR0010654	Maintel Europe Ltd	28-02-2019	Cisco Support	£	60,773.24
CNTR0010788	Virgin Media Business	01-03-2019	Saughton House Internet Line	£	1,492.58
CNTR0010696	Phoenix Software Ltd	03-03-2019	Adobe Acrobat Professional Licenses	£	34,262.53
CNTR0010740	Software Box Limited (SBL)	03-03-2019	Adobe LiveCycle Licences	£	48,052.94
CNTR0010698	Phoenix Software Ltd	03-03-2019	Adobe Licenses	£	12,891.09
CNTR0010779	TREEHOUSE ISLAND INC	05-03-2019	Treehouse Subscription	£	1,517.98
CNTR0010569	Cameron Presentations Ltd	08-03-2019	Events On & Offsite AV Equipment Hire	£	14,390.88
CNTR0010705	Phoenix Software Ltd	10-03-2019	Sophos extended support for XP/Server 2003	£	10,215.81
CNTR0010754	Software Box Limited (SBL)	11-03-2019	Sophos Security and Support	£	41,248.13
CNTR0010760	SPECIALIST COMPUTER CENTRES	14-03-2019	Adobe Captivate 2017 Licences	£	1,255.25
CNTR0010652	Landmark Information Group Ltd	15-03-2019	Historic Mapping Data and Mapping Tools	£	9,906.53
CNTR0010702	Phoenix Software Ltd	25-03-2019	MobaXterm Professional Licenses	£	3,790.12
CNTR0010683	ONINIT CONSULTING LTD	28-03-2019	AGS Server Studio and Sentinel - Oninit Consulting Limited	£	7,797.10
CNTR0010835	REALTIME BOARD INC	28-03-2019	Realtime Board Subscription	£	1,188.78
CNTR0010534	ADVANCED BUSINESS SOLUTIONS	31-03-2019	e-Financials Support and Maintenance	£	206,432.30
CNTR0010833	ENVITIA LTD	31-03-2019	LandLink Licences and Maintenance	£	25,759.61
CNTR0010615	Enterprise Rent-A-Car	31-03-2019	Vehicle Hire	£	33,021.75
CNTR0010736	Servoca	31-03-2019	Security Services 2018- Temp	£	507,980.24
CNTR0010640	Informed Solutions Ltd	31-03-2019	Crofting Register Support	£	93,434.96

CNTR0010575	CCA GLOBAL LTD	31-03-2019	CCA Accreditation	£	29,693.16
CNTR0010840	GP PLANTSCAPE	31-03-2019	Grounds Maintenance- 2018 Temp	£	33,021.75
CNTR0010789	Vodafone	31-03-2019	Mobiles (Voice and Data)	£	-
CNTR0010606	DATA INTERCHANGE PLC	31-03-2019	ODEX Transfer Application - Data Interchange Plc	£	14,505.80
CNTR0010656	McAdam King Business Psychology Ltd	03-04-2019	Assessment & Development Centres and Related Services	£	130,866.75
CNTR0010730	Salesforce	08-04-2019	Salesforce Subscriptions	£	88,241.95
CNTR0010627	GITLAB LIMITED	14-04-2019	GitLab Enterprise Licences	£	18,031.61
CNTR0010581	CLC Creative Communications	14-04-2019	Print Finishing Equipment Maintenance	£	1,598.25
CNTR0010706	Phoenix Software Ltd	14-04-2019	Techsmith Licence Maintenance	£	966.69
CNTR0010844	WATERLOGIC	15-04-2019	Water Coolers- 2018 Temp	£	11,095.31
CNTR0010591	COMPLETE CLEANING SERVICES LTD	15-04-2019	Cleaning Services 2018	£	641,648.34
CNTR0010546	Atlassian	22-04-2019	Structure for Jira	£	5,582.64
CNTR0010843	DS Smith	26-04-2019	Waste Paper Recycling	£	-
CNTR0010766	SQUIZ	28-04-2019	External Website Hosting and Support	£	68,619.20
CNTR0010767		28-04-2019	External Website Hosting and Support	£	68,619.20
CNTR0010841	RENTOKIL PEST CONTROL	30-04-2019	Pest Control- 2018 Temp	£	11,887.83
CNTR0010846	Pagerduty	30-04-2019	Pager Duty subscription	£	1,452.96
CNTR0010669	NorthgateArinso UK Limited	01-05-2019	Northgate Support (All HR Systems)	£	165,108.77
CNTR0010744	Software Box Limited (SBL)	04-05-2019	FME ELA	£	168,621.76
CNTR0010688	Oracle Corporation	14-05-2019	Oracle Support and Maintenance (Hardware & Software)	£	137,746.30
CNTR0010646	Interact	16-05-2019	New Intranet	£	132,087.02
CNTR0010741	Software Box Limited (SBL)	16-05-2019	Compuware FileAID Data Privacy Licences and PS Days	£	134,187.42
CNTR0010842	Suez - Waste recycling	31-05-2019	Waste Management Sevices- 2018 Temp	£	19,813.05
CNTR0010664	NCC SERVICES LIMITED	01-06-2019	Secure Development Lifecycle (SDLC) Review (Threat Modelling)	£	14,661.66
CNTR0010764	SPECIALIST COMPUTER CENTRES	01-06-2019	Solarwinds Maintenance	£	15,762.05
CNTR0010761	SPECIALIST COMPUTER CENTRES	03-06-2019	JetBrains Subscriptions (IntelliJ IDEA and PyCharm)	£	11,111.29
CNTR0010645	Insight Direct (UK) LTD	03-06-2019	Enterprise VDI Solution - Citrix	£	586,572.02
CNTR0010599	Computacenter UK Ltd	06-06-2019	Scanning Hardware, Software, Services	£	646,068.59

CNTR0010752	Software Box Limited (SBL)	08-06-2019	RSA SecurID Tokens	£ 14,921.84
CNTR0010839	ALBA FACILITIES SERVICES	17-06-2019	Hard Services M&E- Temp Contract	£ 443,232.51
CNTR0010747	Software Box Limited (SBL)	18-06-2019	Nessus Professional Subscription	£ 1,883.75
CNTR0010583	Comparex UK Ltd	21-06-2019	Elastic Stack Subscription	£ 20,886.92
CNTR0010560	BROOKS INTERNETSOFTWARE INC	28-06-2019	RPM Elite Server - Brooksnet (Brooks Internet Software inc)	£ 84.85
CNTR0010621	Esri UK Ltd	29-06-2019	ArcGIS Licences	£ 43,767.03
CNTR0010555	Bramble Hub Limited	30-06-2019	eRecruitment System	£ 17,538.22
CNTR0010828	RocketChat	30-06-2019	RocketChat	£ -
CNTR0010644	Insight Direct (UK) LTD	30-06-2019	Citrix XenMobile	£ 13,811.02
CNTR0010694	PERISCOPIX LTD	01-07-2019	Google Analytics 360 (Premium)	£ 130,105.71
CNTR0010759	SPECIALIST COMPUTER CENTRES	01-07-2019	Abbyy FineReader	£ 3,560.01
CNTR0010594	Computacenter UK Ltd	03-07-2019	Red Hat JBoss Subscription	£ 30,942.04
CNTR0010592	Computacenter UK Ltd	06-07-2019	Citrix XenMobile Licences	£ 3,080.93
CNTR0010827	BYTES SOFTWARE SERVICES	09-07-2019	Email Signature Manager	£ 429.45
CNTR0010547	Atlassian	12-07-2019	Team Calendars for Confluence	£ 1,228.37
CNTR0010709	Proact IT UK	16-07-2019	ITAAS Cloud Readiness Services	£ 32,757.58
CNTR0010630	GLASGOW TAXIS LTD	20-07-2019	Taxi Services - Glasgow	£ 5,283.48
CNTR0010690	Ordnance Survey	14-08-2019	Ordnance Survey OS on Demand	£ 11,887.83
CNTR0010786	Virgin Media Business	31-08-2019	MBH Broadband	£ 1,651.09
CNTR0010582	COMMSWORLD LIMITED	30-09-2019	MBH Resilient Internet Link	£ 35,069.10
CNTR0010728	ROYAL MAIL	01-10-2019	Postal Services - Physical & Hybrid Mail	£ 132,087.02
CNTR0010631	GRESHAM OFFICE FURNITURE	22-10-2019	Furniture 2017 - 2020	£ 1,981,305.23
CNTR0010783	Unisys	31-10-2019	BIS Licences and Support - Unisys Limited	£ 91,140.04
CNTR0010763	SPECIALIST COMPUTER CENTRES	31-01-2020	McAfee Move Licences (540)	£ 12,843.93
CNTR0010571	Capital Document Solutions	31-01-2020	MFD's and Copy Services	£ 425,108.85
CNTR0010626	GAMMA TELECOM LTD	05-02-2020	SIP Trunks	£ 43,448.07
CNTR0010720	Red Hat	29-02-2020	Red Hat Subscriptions	£ 204,148.45
CNTR0010707	Phoenix Software Ltd	04-03-2020	TreeSize Pro User Licences and Maintenance	£ 336.11
CNTR0010589	Comparex UK Ltd	09-03-2020	Promodag Reports	£ 3,919.47
CNTR0010625	G4S Cash Solutions (UK) Limited	31-03-2020	Cash and Cheque Collection Services	£ 45,000.00