

Number	Meeting Code	Raised At	Director	Owners Job Title	Ref:	Action	Due Date	Update	Status
3872	RoSBrd - 18/06/2019	Board	JH	Keeper	JH	to consider piloting an all staff catch up engagement session with NEDs.	Nov-20	23/07 – Ongoing – considering NED involvement in staff webinars, perhaps an Intro to the Board/NEDs webinar. or Governance webinar and potential virtual big pictures. Remain Open.	Open
3874	RoSBrd - 18/06/2019	Board	JE	Accountable Officer	JE	to consider calling out the national performance framework in next year's annual report and accounts and provide a brief narrative about how we report against it. Board cautioned that real metrics should be in place to enable measurement of value added before it is included.	Aug-2020	23/07 - Decided to call out in corporate plan, but not within the annual report 2019/20. Propose to close.	Open
4003	RoSBrd - 20/21/08/2019	Board	BH	Interim Head of HR and Kenny Crawford	CD	Interim Head of HR and Kenny Crawford – to bring back updated diversity stats and plans to a future board.	Feb-2020	Update 17/07/20 - On August Board agenda. Propose to close	Open
4070	RoSBrd - 22/10/2019	Board	KC	Head of Communications	NRH	To ensure BPB/EMT & RoS Board test any policy and procedure around the publication of board papers before going live and provide an update on the Transparency project at the February board.	Feb-2020	04/08/2020 - Board paper publication trial was successful at the February Board, the papers have been published externally and the transparency project has closed. Propose to close.	Open
4335	RoSBrd - 25/02/2019	Board	JH	ARC Chair	JS	ARC Chair to report progress on the internal audit plan for 2020/2021 and internal audit reports for 2019/20 at the August board.	44044	05/08 - The revised internal audit plan for 2020/21 was approved by ARC on 20 July. Due to COVID there has been a delay in commencing reviews but ARC were assured the plan would be completed by the year-end and would allow the Head of Internal Audit to prepare an annual report. Propose to close.	Open
4336	RoSBrd - 25/02/2019	Board	JH	Keeper	JH	Keeper to consider the rhythm of NED updates outwith board meetings and link in with NEDs to consider what would be useful to see in a monthly update (in addition to the financial position) and what level of covering note would be needed alongside any	44044	23/07 – NEDs sent instructions to become VDI enabled from their personal devices as a more effective way of NED colleagues keeping up to date on relevant RoS activities on an adhoc basis. Awaiting NEDs to sign up – IT support has been offered. Remain Open.	Open
4432	RoSBrd - 06/05/2020	Board	BH	Head of Procurement and Estate	EM	Head of Procurement and Estates to confirm whether mental health first aiders are being contacted remotely and consider whether we should train more colleagues to become mental health first aiders during the COVID-19 lock down.	Aug-2020	05/08 - Keeper to provide verbal update at the meeting. Propose to close.	Open
4433	RoSBrd - 06/05/2020	Board	JH	Keeper	JH	Invite BIA colleagues to a future Board meeting to provide an overview on data sourcing and modelling and share any links to source data with NEDs where appropriate.	Nov-2020	23/07 – on August Board Agenda – propose to close.	Open
4434	RoSBrd - 06/05/2020	Board	BH	Head of HR	CD	HR0D to check diversity statistics of furloughed staff and ensure we haven't disproportionately affected a certain group of individuals inadvertently.	Aug-2020	05/08 - Keeper to provide verbal update at the meeting. Propose to close.	Open
4435	RoSBrd - 06/05/2020	Board	JH	Keeper	JH	Keeper to look at key decision making points on the transition timeline and consider arranging shorter, more frequent board meetings while we continue to respond to COVID-19.	Aug-2020	23/07 – reviewing regularly as part of the transition project board. No additional meetings identified to date. propose to close and manage through the transition project board. Propose to close.	Open