

Number	Meeting Code (Raised At)	Action Log	Director	Owners Job Title	Action Owner	Action	Due Date	Update	Status
6130	RoSBrd - 1213/09/23	Board	MB	Director of Digital, Data and Technology & Head of IT Enablement	MB/PC	Digital Showcase (including use of AI) – When DDAT Director is in place, to consider and produce initial draft modelling options paper providing potential considerations on permanent Digital recruitment, and related cost, risk, political, and timescale considerations.	30/06/2024	<p><b>Update 27/05/24</b> - DDAT Pay Framework update provided as a paper for noting at the June Board. Propose to close.</p> <p><b>Update 01/03</b> – Reward Lead now recruited (from start of March) and work on the considerations surrounding permanent digital recruitment is underway. Action deferred until next Board when work on the Employee Value Proposition and the approach to permanent digital recruitment will be more advanced.</p> <p>Update 12/12/23 - Contingent/contractor modelling is being looked at with a view to provide an update in due course.</p> <p>28/11/23 – DDAT Director has had initial discussions with the Head of IT Enablement and Head of HR to understand current recruitment practice. Options paper to be provided to the March Board. Ongoing.</p> <p>20/10/23 - Director / Action owner changed from BH to MB</p>	Open
6205	RoSBrd - 12/12/23	Board	CK	Head of Procurement and Estates	EM	Estates Strategy - To bring back a clear view of RoS business requirements defining baselines for the next 3-5 years, to inform next steps on estate considerations, alongside a flowchart detailing what decisions need to be made, and related timescales for completion/decision.	30/09/2024	<p><b>Update 28/05</b> - Continued to participation in the Single Public Sector Estate programme. Dependency on target operating model remains. Chris Kerr to provide a verbal update on other matters. Remain Open</p>	Open
6233	Y3DPCRW 16/01/24	Board	CK	Director of Policy and Corporate Services and AO	CK	<b>Year 3 Delivery Plan Workshop</b> - Director of Policy and Corporate Services and AO and Analytical Manager to circulate definitions of the modelling movements/individual product plans to the ARC and Board when available.	01/03/2024	<p><b>Update 23/05</b> - Included in Performance Monitoring paper. Propose to close.</p>	Open
6324	RoSBrd - 1415 March 2024	Board	JH	Keeper	JH	<b>Minute of the Previous Meeting</b> - Keeper to consider whether there is a timelier way to be transparent when publishing Board papers externally that doesn't require a 3-month delay to ensure the associated minute is published alongside the papers.	June '24	<p><b>Update 02/05/24</b> - Keeper will provide a verbal update at the March Board. Propose to Close.</p>	Open
6325	RoSBrd - 1415 March 2024	Board	MB	Director of Digital, Data and Technology	MB	<b>Action Log Review</b> - At the appropriate time, Director of Digital, Data and Technology to bring an update to the Board on where AI's next iteration of digital technologies may be relevant to RoS and how we could consider this to support delivery, if appropriate.	Dec 24	<p><b>Update 27/05/24</b> - Ongoing, for December Board. Remain open.</p>	Open
6326	RoSBrd - 1415 March 2024	Board	JH	Board Secretary	LM	<b>Current Operating Model</b> - Board Secretary to add a Results Targeting Workshop to the September Board meeting agenda to start discussions around what targets we need to set in order to assist RoS in reaching the target operating model in 2030.	June '24	<p><b>Update 23/05</b> - Added to the Sept agenda planner. Propose to close.</p>	Open
6327	RoSBrd - 1415 March 2024	Board	CK	Accountable Officer	CK	<b>Performance Monitoring</b> - Accountable Officer to share the total volume of registration intakes over the financial year (23-24) split by categories.	June '24	<p><b>Update 23/05</b> - Included in the May NXD Update. Propose to close.</p>	Open
6328	RoSBrd - 1415 March 2024	Board	JH	Keeper	JH	<b>Performance Monitoring</b> - Keeper to consider issuing a half page summary of financial and stock data the day before each Board meeting to ensure the latest position is discussed.	June '24	<p><b>Update 23/05</b> - Will be circulated on 10 June, ahead of the Board and ahead of each Board going forward. Propose to close.</p>	Open
6329	RoSBrd - 1415 March 2024	Board	CK	Head of Enterprise Risk Management	CI	<b>KRR</b> - Head of Enterprise Risk Management to create a briefing on business continuity arrangements to share with the Board.	June '24	<p><b>Update 27/05</b> - Paper added to June agenda for noting. Propose to close.</p>	Open
6330	RoSBrd - 1415 March 2024	Board	JH/CK/DB	Keeper, Accountable Officer and Director for Customers and Business Development	JH/CK/DB	<b>Corporate Delivery Plan Year 3 Sign Off</b> - Keeper, Accountable Officer and Director for Customers and Business Development to consider how best to present an overview of how the corporate service areas are supporting the front line delivery to the Board, including details of where business areas are delivering the same outputs whilst being under resourced.	June '24	<p><b>Update 27/05</b> - Work to map corporate areas and impact on direct delivery now complete. Service plans for all corporate areas in place. EMT in the process of setting efficiency expectations for all service plans. Further work on developing the future size and shape of the corporate functions being undertaken as part of SWP with input from the Cabinet Office benchmarking approach, which RoS are participating in as part of PSR. Further information to come back to Board at an appropriate time when strategic input on decisions in this area needed. Propose to close.</p>	Open

6331	RoSBrd - 1415 March 2024	Board	JH	Keeper	JH	<b>Keeper</b> - Keeper to seek Board input on a prioritisation matrix at the June Board meeting to assist with decision making around which activities should be restarted if the opportunity allows.	June '24	<b>Update 23/05</b> - On June Board agenda. Propose to close.	Open
6332	RoSBrd - 1415 March 2024	Board	CK/MB	Chief Finance Officer, Accountable Office, Director of Digital, Data and Technology and Head of IT Enablement	CK/MB/H B/PC	<b>High Value Contract</b> - Chief Finance Officer, Accountable Office, Director of Digital, Data and Technology and Head of IT Enablement to consider how we can mitigate the risk within the AWS contract of a decline in the US dollar relative to GBP.	June '24	<b>Update 27/05/24</b> - The CFO and Head of IT Enablement have reviewed this. On the payment risk part, the finance team are working with procurement and digital and RoS as we may be invoiced and make payments in Sterling under the new contract. This would reduce some of the exchange rate risk. The residual risk is due to the terms of the contract with fixed unit costs (in \$) for all AWS services that we consume. This ensures a level of cost predictability and protects unit costs from uplifts which can be indirectly influenced by fluctuations in the exchange rate. Furthermore, the considerable discounts received via the OGVA contract (22.5 – 25%) will, in high likelihood, continue to dwarf any variability in exchange rate. Also, as contract is monitored by the digital team, spend is closely tracked and there is some flex in our planned usage. Over the last two financial years, despite some exchange rate fluctuations, spend was well within budget and exchange rate movements costs were manageable. Propose to close.	Open
6333	RoSBrd - 1415 March 2024	Board	JH	Keeper	JH	<b>Open Board Discussion</b> - Keeper to consider whether PCS should have a standing agenda item on RoS Board agendas.	June '24	<b>Update 27/05</b> - The Keeper considers that the current opportunities for PCS to engage with the Board (via an annual private 1-1 and via the 2 annual Board/ARC workshops in which they participate) feels proportionate to all the other topics that need to be given time at Board meetings. Propose to close.	Open
6334	RoSBrd - 1415 March 2024	Board	MB	Director for Digital, Data and Technology	MB	<b>Open Board Discussion</b> - Director for Digital, Data and Technology should bring a cyber update to the June Board which includes information relating to how we satisfy ourselves when working with third parties that they are managing any cyber risk appropriately, particularly in relation to how we reassess mid contract.	June '24	<b>Update 27/05/24</b> - Summary of risk and mitigating controls will be presented in a paper to the Board in June. Propose to close.	Open
6335	RoSBrd - 1415 March 2024	Board	JH	All Board Members	JH	<b>People Workshop</b> - Board colleagues to provide feedback on the draft People Strategy 2024 – 2027 to the Head of People and Change by email.	June '24	<b>Update 23/05</b> - Finalised People Strategy on June Board agenda for noting. Propose to close.	Open