**BOARD EVALUATION QUESTIONNAIRE**

1. **Effectiveness**
2. Are you, as a member, clear on the role of the RoS Board?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Unclear | **1** | **2** | **3** | **4** | **5** | Clear |
|  |  |  |  |  |
| Comments | | | | | | |

1. How effective is the Board in developing RoS’s future strategies and plans?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. How effective is the Board in monitoring and challenging RoS’s performance?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. How effective is the Board in ensuring that threats and opportunities are addressed appropriately?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. How effective is the Board in providing strategic advice?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. How effective is the Audit and Risk Committee in providing assurance to the Board?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. Does the Board have an appropriate range of expertise and experiences to conduct its business?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Inappropriate | **1** | **2** | **3** | **4** | **5** | Appropriate |
|  |  |  |  |  |
| Comments | | | | | | |

1. Does the Board utilise the full range of expertise from its membership?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Not Utilised | **1** | **2** | **3** | **4** | **5** | Fully utilised |
|  |  |  |  |  |
| Comments | | | | | | |

1. What is the best discussion that has taken place at a RoS Board in the past year.

|  |
| --- |
| Comments |

1. What is the worst discussion that has taken place at a RoS Board in the past year.

|  |
| --- |
| Comments |

1. **Board agenda**

i. Does the Board deal with the right set of issues?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Wrong set of issues | **1** | **2** | **3** | **4** | **5** | Right set of issues |
|  |  |  |  |  |
| Please comment on missing or unnecessary subjects | | | | | | |

1. Are Board meetings of the right frequency and length?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Wrong frequency and length | **1** | **2** | **3** | **4** | **5** | Right frequency and length |
|  |  |  |  |  |
| Comments | | | | | | |

1. Are Board papers of the right length and quality, with appropriate information?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Wrong length and quality | **1** | **2** | **3** | **4** | **5** | Right length and quality |
|  |  |  |  |  |
| Comments | | | | | | |

1. Do Board items have the right balance between presentations and discussions?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Wrong balance | **1** | **2** | **3** | **4** | **5** | Right balance |
|  |  |  |  |  |
| Comments | | | | | | |

1. Is the new member induction process appropriate and effective?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Inappropriate  /Ineffective | **1** | **2** | **3** | **4** | **5** | Appropriate/  Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. Are conflicts of interests handled appropriately at the meetings?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Inappropriately | **1** | **2** | **3** | **4** | **5** | Appropriately |
|  |  |  |  |  |
| Comments | | | | | | |

1. Is the secretariat support to the Board meetings and associated administrative arrangements effective?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. **Leadership**
2. Is the leadership from the Chair effective?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Comments | | | | | | |

1. Is sufficient time allowed for discussion?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Insufficient | **1** | **2** | **3** | **4** | **5** | Sufficient |
|  |  |  |  |  |
| Comments | | | | | | |

1. Does the Chair enable free and open exchange of views engaging with all members?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Not enabled | **1** | **2** | **3** | **4** | **5** | Fully enabled |
|  |  |  |  |  |
| Comments | | | | | | |

1. **Relationship with the Keeper and Directors**
2. Is the role of the Keeper and the Directors clear?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Unclear | **1** | **2** | **3** | **4** | **5** | Clear |
|  |  |  |  |  |
| Comments | | | | | | |

1. Is there a constructive relationship between the Non-Executive and Executive members?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Unconstructive | **1** | **2** | **3** | **4** | **5** | Constructive |
|  |  |  |  |  |
| Please comment on how it could be improved | | | | | | |

1. Is there effective succession planning for Board members?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ineffective | **1** | **2** | **3** | **4** | **5** | Effective |
|  |  |  |  |  |
| Please comment on how it could be improved | | | | | | |

1. **Activities outside Board meetings**
   1. Do we make best use of Non-Executive Members outside formal Board meetings?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Not utilised | **1** | **2** | **3** | **4** | **5** | Fully utilised |
|  |  |  |  |  |
| Comments | | | | | | |

* 1. For Non-Executive Members – do you have sufficient opportunities to get to know about RoS’s work?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Insufficient | **1** | **2** | **3** | **4** | **5** | Sufficient |
|  |  |  |  |  |
| Comments | | | | | | |

* 1. For Non-Executive Members – do you receive enough additional information between Board meetings, in order to be kept in touch with the business and thereby be better able to support Board meetings?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Not Enough | **1** | **2** | **3** | **4** | **5** | Enough |
|  |  |  |  |  |
| Comments | | | | | | |

**ADDITIONAL COMMENTS**

1. If you could change one thing about the Board, what would it be?
2. Please comment on any other issues that may be relevant to the performance of the Board (especially any questions/issues that you expected to be raised, which were not).
3. Any other comments?